

Registered No. 04687832
Charity number: 1097409

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2018

Houndiscombe Consultants Limited
Trading as Condyl Mathias
Chartered Accountants
6 Houndiscombe Road
Plymouth
PL4 6HH

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SHEKINAH MISSION (PLYMOUTH) LIMITED
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2018

The Trustees (who are also directors of the charity for the purposes of the Companies Act) are pleased to present their annual report together with the audited financial statements of Shekinah Mission (Plymouth) Limited (the charity and the group) for the year ended 31 March 2018, which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The Trustees confirm that the Annual Report and financial statements of the charity and the group comply with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), UK Accounting Standards, the Charities Act (2011), the Companies Act (2006), and in accordance with the company's Articles of Association.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity registered number

1097409

Company registered numbers

04687832 (Shekinah Mission)

04880413 (Shekinah Trading)

Registered office and principal office

Shekinah Mission, Bath Street, Plymouth, PL1 3LT

Auditors

Houndiscombe Consultants Limited, 6 Houndiscombe Road, Plymouth, PL4 6HH

Bankers

HSBC Bank Plc, 4 Old Town Street, Plymouth, Devon, PL1 1DD

Directors and Trustees

The directors of the charitable company (the company) are its Trustees for the purpose of charity law. The Trustees and officers serving during the year and since the year-end were as follows:

Trustees and Directors

Richard Morgan	Chair
Kenneth Charles Bromage (appointed 10 th May 2018)	
James Robert Butler	
Stephen Canham (appointed 9 th November 2017)	
Christine Little (appointed 9 th November 2017)	
Marion Ruth Luckhurst	
Vijay Panandikar (resigned 6 th December 2017)	
Andrew Gregory Serpell (resigned 6 th December 2017)	
Anthony John Arthur Thomas	
Richard Bruce Yarwood (appointed 11 th January 2018)	

Company Secretary

Peter Jonathan Woad

Chief Executive Officer

John Andrew Hamblin

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Key Management Personnel

Susan Clare Brizell

Davina Anne Cull (appointed 1st October 2017)

Laura Kate Fraser-Crewes (resigned 19th July 2018)

Stephen Oliver John Withers

Stuart Bakewell (appointed 1 November 2018)

Overview of Shekinah and our Purpose and Activities

The Shekinah Mission has been working for the relief of poverty and to help socially excluded and disadvantaged people since December 1992. Initially it concentrated on helping people who were homeless; it now works with anyone who needs our services, which support people who are socially or economically excluded, or disadvantaged. 26 years on, our activities have evolved but our purpose remains the same.

The objects of the charity, as stated in our Memorandum and Articles of Association, are:

"The relief of poverty and sickness and the advancement of education particularly for those who are homeless or otherwise in need, with power to:

- a) Promote health, education, employment and independent living;
- b) Provide support, counselling and advice;
- c) Run social businesses to provide work experience, employment and affordable goods and services;
- d) Promote and support co-operative enterprises;
- e) Develop the capacity and skills of beneficiaries in such a way that they are better able to identify and help meet their needs and to participate more fully in society;
- f) Enter into contracts with public bodies or other parties to provide services which are consistent with those objects;
- g) To encourage those who show an interest to understand and live the Christian Gospel through these activities but without reference to denominational distinctions or peculiarities of Church Government.

We aim to engender feelings of greater self-esteem and self-worth in our clients, thus helping them to help themselves to engage more positively in their communities. Our services are open to all, irrespective of race, age, religion, sexuality, gender, addictions, criminal record, ability or disability.

We are based in the Stonehouse area of Plymouth and also at sites in Torbay, and presently employ 60 staff and 80 volunteers in a variety of projects, including a Drop-in Centre, a 24-hour hostel, the 'Make Amends' restorative justice programme, education and training services, employability programmes including construction industry training schemes, a horticultural project and two charity shops. We cover all of Plymouth, Torbay and parts of Devon and Cornwall.

Through these projects, we aim to offer the most 'holistic' service we possibly can to those who seek our help, helping them to bring about real and lasting change in their lives. Our clients are dealing with a range of multiple and complex needs including;

- homelessness and rough sleeping
- substance misuse problems
- offenders/ex-offenders
- long-term unemployment
- people with learning disabilities or physical / mental health problems
- people in isolation.

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Since 1992, our service provision has grown steadily and this has been matched by the number of people we have been able to assist each year – typically now 1,200+ individuals, many of whom require ongoing assistance and support and often in a wide variety of ways. We are also able to refer many people to other local agencies, often based in our centres, where they require a specialist service we are unable or are not the best placed to deliver. This includes access to a GP and a bloodborne diseases nurse specialist service.

With our help, thousands of disadvantaged people have, over the years, been able to make real and lasting improvements to their daily lives, breaking in many cases a 'yoke' which has held them back such as social disadvantage, poor literacy, lack of education and/or lack of confidence. Our ongoing work continues to positively impact on the local communities in which we operate in terms of better health, less rough sleeping, lower crime, greater social inclusion, higher employment and less benefits dependency.

We provide a 'one stop shop' holistic service from the street to employment and or volunteering, we do this by working closely in partnership with a number of local agencies, some of which operate from our Drop-in Centre on a daily or weekly basis. These include local GP's / CPN's and other healthcare professionals.

OBJECTIVES AND ACTIVITIES

Our projects have continued to provide support services to those in need across Plymouth and Torbay during the 2017/18 year. All our services have continued to be well-used. The practical outcomes produced through the services provided have been those which we set out to achieve, chiefly: better health and nutrition for our service users; less rough sleeping by helping homeless clients to access accommodation; better prospects for securing employment; fewer ex-offenders returning to crime; and an improved sense of self-worth and self-esteem. In comparison to previous years, the numbers of individuals assisted has broadly remained stable across the various services provided.

During this year we have significantly increased the funding we receive from charitable trusts, this allows us to meet our charitable aims without having to have undue regard to what partners in other services want us to do. It allows us to be even more of an independent charity with a voice to advocate for those we work with. During the 2017/18 year, there were no outstanding positive or negative factors of significance which affected the achievement of our objectives.

THE PUBLIC BENEFIT

We have considered the guidance contained in the Charity Commission's guidance on Public Benefit, including the guidance 'Public Benefit: Running a Charity (PB2)' when reviewing our aims and objectives and in planning future activities.

The services of Shekinah are open to all, irrespective of their race, age, religion, sexuality, gender, addictions, criminal record, ability or disability. Shekinah's services bring benefits to a wide section of the local community, particularly the homeless / rough sleepers, ex-offenders, the long-term unemployed, the elderly / disabled, people suffering from addictions, and those with physical or mental health issues.

This report outlines how our achievements during the year have benefited the public either directly or indirectly.

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The activities of Shekinah currently take place under the auspices of various projects. At present, these consist of the following:

- A drop-in centre for rough sleepers
- The Re:Solve Training project
- The 'Make Amends' restorative justice programme
- Two charity shops
- The 'Shekinah Grow' project in Paignton
- The 'Leonard Stocks Centre' in Torquay, run in partnership with the Langley House Trust
- The employment programme and 'Re:work Socially Responsible Employment Service', run in partnership with Plymouth City Council, Torbay Council, the Re:Solve Training project, and local employers
- Endeavour House in Torquay, a Community Hub
- Shekinah Trading Limited, a social enterprise.

ACHIEVEMENTS AND PERFORMANCE

Our work has impacted on the circumstances of our service users in a number of ways, including: better health and wellbeing, improved education, increased employment prospects, greater self-confidence and self-worth, and better access to accommodation.

This year has seen us further strengthen and develop both local and national partnerships. We have further developed our partnerships with Crisis, On Course South West, Hamoaze House, Langley House Trust, Harbour (drug and alcohol services), PATH (Plymouth Access To Housing), Homemaker Southwest's Debt Advice Workers, and Dorset, Devon and Cornwall Probation.

In relation to our local partnerships, we continue to work closely with Plymouth City Council and Torbay Council in all aspects of our work.

FINANCIAL REVIEW

Financial Position

The consolidated statement of financial activities for the year shows the net movement in funds for the year was a surplus of £116,642 (2017: surplus of £122,258).

The Charity's wholly-owned trading subsidiary, Shekinah Trading Limited, carries out non-charitable trading activities for the Charity and all available profits are donated to the charity. However, during 2017/18 no activity took place.

Risk Management

The Trustees routinely review the major risks that Shekinah faces. Management of the various risk elements includes:

- Maintenance and review of risk registers and risk mitigation options;
- Establishment and review of medium-term business plans;
- Establishment of a reserves policy;
- Establishment of annual budgets and bi-monthly review of financial performance;
- Annual review of process controls over key financial systems;
- Financial risk and regular review of the cash position.

The principal financial risks and uncertainties identified by the trustees are as follows: Overdependence on major income sources; lack of understanding of current and impending employment law re. terms and conditions; inappropriate or loss-making non-charitable trading activities; non-compliance with donor-imposed restrictions; fraud or financial error; no cash flow or

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cash reserves; lack of grant funding or donations to meet key performance indicators. Identified risks are now reviewed bi-monthly by the finance subcommittee of the Board.

Factors likely to affect our financial performance or position going forward are: The general economic environment; changes in government policies, particularly with regard to grant funding priorities; changes in company / charity law; Plymouth City Council redevelopment plans; and our continued successful access to charitable grant funding, which is currently increasing year on year.

Non-financial risks identified include death, long term illness or key personnel leaving. Succession planning is high on the agenda.

Reserves Policy

The Trustees recognise the need for unrestricted funds to meet its charitable objects both in the short term and over the longer term.

The Trustees have set a free reserve target of £400,000 in the medium term, which represents approximately four months' run-rate of current costs. The Trustees have also stated an intent that, subject to cashflow and the availability of reserves, future 'windfall' donations (such as legacies) will be invested to form part of the reserves.

Budget for year to 31 March 2019

The Trustees have set a financial budget surplus for the charity in 2018/19 of £57,436.

PLANS FOR THE FUTURE

The charity is established to provide a broad range of services to disadvantaged people. We will continue to provide such services, adapted as needed to suit the specific needs of our clients. Future provision will be designed with the ideas embedded in our 2020 strategy at their core. The charity will also remain open to both organic and geographic expansion.

We are now actively planning for a relocation of services away from our Bath Street Plymouth base. Major structural changes on the waterfront in Plymouth will likely mean that we have no choice but to move. This will give us an opportunity for more effective integration of the various services we deliver to the benefit of our clients. This we believe will enable us to provide seamless pathways for our clients to engage within their individual recovery journeys.

The past year has seen a growth in the income we have received from charitable trusts at the same time as we see Local Authority support under more pressure and shrinking. We hope to build on Charitable Trust funding, following the lead of The Leathersellers Company who have made a four year grant to us, Garfield Weston have similarly funded us in a series of generous grants. This can be a way forward for us as well as fundraising from local supporters and church groups. We are working hard to reduce spending on raising funds for the charity and at the same time increase the income raised from this source and have measures in place to ensure that this trend continues.

Working in partnership with Torbay Council, Shekinah will lead on the development of a "housing first" model in Torbay. This work came out of a feasibility study we commissioned Crisis to undertake earlier this year and will commence in early 2019.

Close financial management going forward will ensure that we continue to build value at the frontline and reduce costs elsewhere.

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Shekinah 2020 Strategy

2016 saw the successful launch of a new strategy for the organisation. It sets out how we want to change over the next four years, and its key features are set out below. What it clearly demonstrates is that we need to focus more clearly on those who have the greatest need, and who are willing to work alongside us during their recovery journey. The target is for 1,000 people to have made significant progress by 2020; this is both a lot of people and less than we normally talk about. The fundamental difference is that we focus our efforts from now on. We do not stop seeing the large numbers of people we see each year (about 1,200), we do though not try to be all things to all people. We limit ourselves to what we are best at, and, through partnership working, signposting others to where they can best receive the support they need. This methodology should be a means to us meeting our 1,000 person target, which will be reported on each year for the next three years.

Our Vision

By 2020, Shekinah will have supported at least 1,000 people with multiple and complex needs; we will be recognised for our partnership approach and we will be evidencing that our approach generates sustained saving to the public purse.

Our Mission

We see the person first, so we can work together to enable them to be the person they want to be. To be a voice for individuals with multiple and complex needs. We will achieve this by listening to what they tell us, advocating for what they need and supporting the changes that deliver that.

What does supported mean?

- Connected, heard and understood
- Steps towards stability
- Engaged and progressing
- Stronger, coping and embracing who they really are

Connected, heard and understood: We focus on the strengths, needs and aspirations of people. History is captured and understood in full, including physical, emotional, spiritual and relationship needs.

Steps towards stability: We work with people as equals to start to build sustainable change in their lives. They are engaged with Shekinah and other partners, and are learning to love themselves and identify their aspirations.

Engaged and progressing: Confronting, sharing and addressing what they identify as challenges, whilst taking responsibility and building on success step by step.

Stronger, coping and embracing who they really are: Achieving goals, making a new story and learning to accept life's ups and downs including setbacks.

Priorities

1. **Context:** We understand the emerging challenges so we can identify opportunities that fit with our 2020 vision.
2. **People:** We focus on the needs, strengths and aspirations of people. We know the people we support in Plymouth and Torbay by name and we have identified their needs and aspirations.
3. **Approach:** We establish support as a simple structured plan based on a natural, honest, ongoing conversation that helps individuals become the person they want to be.
4. **Systems:** We establish support systems and processes to review interactions effectively, and capture and report progress.

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5. **Evidence based:** We base our work on the best evidence of what works, and, when we try new approaches, we research them and share evidence.
 6. **Progress:** We adopt a proven approach to recruiting, selecting and developing Shekinah staff and volunteers.
 7. **Clarity:** As individuals, teams and the organisation as a whole, we have a common understanding and we are living a shared vision.
 8. **Capability:** We have the capacity and resources to bring meaningful relationships and purposeful activity to people with multiple and complex needs.
 9. **Volunteering:** We have an inspiring volunteer programme that increases our capacity to support people significantly and cost effectively.
 10. **Finance:** We raise funding to support existing activities and growth plans.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

Shekinah was established in 1992, and has progressively developed a range of basic services to meet the needs of socially and economically excluded people in Plymouth and Torbay.

Shekinah Mission (Plymouth) Limited incorporated on 5 March 2003 as a charitable company limited by guarantee and was registered as a Charity on 8 May 2003. It is governed by Memorandum and Articles of Association, which were last amended on 1 December 2005.

The Company is limited by guarantee and has no share capital. At 31 March 2018, there were 17 members of the Company (2017: 17). In the event of the Company being wound up, the liability of each member is limited to £10.

Method of Appointment or Election of Trustees

Under the Articles of Association, the number of Trustees shall not be less than three, with all Trustees being retired and eligible for re-election every three years. Those retiring may be reappointed as Trustees. New Trustees can only be elected if they are recommended by a majority of the Trustees and notice is properly executed by a Trustee of their intention to nominate a new Trustee.

Recruitment of trustees is generally governed by skills and knowledge 'gaps' in the Board. Where such gaps are perceived to exist, a candidate or candidates who may be suitable to fill these gaps will be identified, and informally approached to enquire whether a trusteeship of the organisation would be of interest to them. If so, the candidate will be invited to attend a Board of Trustees meeting, where their potential trusteeship will be discussed with the full Board. A formal offer to join the trustees may then be made to the candidate(s).

Policies Adopted for the Induction and Training of Trustees

In recent years the Board has grown from the original four founding Trustees, to the current total of eight. This has expanded the overall skill-set and experience available to shape and direct the charity's strategy and to support the management team, particularly in respect of commercial matters. Specific training for the newer Trustees has largely been provided by the Chairman and the Chief Executive; the previously-stated longer-term goal remains - to provide more formalised induction and training packs, thereby making the recruitment and induction of any subsequent trustees more convenient and more reliable.

Organisational Structure and Decision-Making

The affairs of Shekinah are ultimately controlled by the Board of Trustees, which delegates the day to day operation of Shekinah to the management team which is headed by the Chief Executive, Mr. John Hamblin.

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With the expansion of Shekinah's services, it was decided in 2011/12 to establish a separate Finance Sub-Committee. Membership currently consists of four Trustees plus Shekinah's CEO and the Finance Manager. This, combined with the implementation of monthly budget meetings with each manager, has ensured greater financial scrutiny and risk management for Shekinah.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Shekinah Mission (Plymouth) Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company and charity law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable group will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006, They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

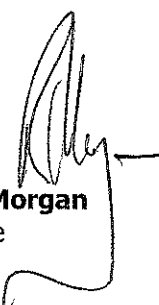
PROVISION OF INFORMATION TO AUDITORS

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- So far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- The Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable group's auditors in connection with preparing their report and to establish that the charitable group's auditors are aware of that information.

In preparing this report, the Trustees have taken advantage of the small companies' exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 21/11/ 2018 and signed on their behalf, by:


Mr R Morgan
Trustee

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SHEKINAH MISSION (PLYMOUTH)
LIMITED**

OPINION

We have audited the financial statements of Shekinah Mission (Plymouth) Limited (the 'charitable parent company') and its subsidiaries (the 'group') for the year ended 31 March 2018, which comprise the Consolidated Statement of Financial Activities, Consolidated Balance Sheet, Balance Sheet, Consolidated Statement of Cash Flows, Statement of Cash Flows and Notes to the Financial Statements, including a summary of significant policies. The financial reporting framework that has been applied in their preparation is applicable law (United Kingdom Generally Accepted Accounting Practice) and United Kingdom Accounting Standards, comprising Charities SORP – FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charity's affairs as at 31 March 2018 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

BASIS FOR OPINION

We have been appointed as auditors under the Companies Act 2006 and section 151 of the Charities Act 2011 and report to you in accordance with those Acts.

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

USE OF OUR REPORT

This report is made solely to the charitable parent company's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, section 145 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the group's Trustees those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable parent company and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or

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LIMITED**

- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report this fact.

We have nothing to report in this regard.

OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In light of our knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or

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LIMITED**

- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Trustees' report.

RESPONSIBILITIES OF THE TRUSTEES

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 8], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the group's or the parent charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence

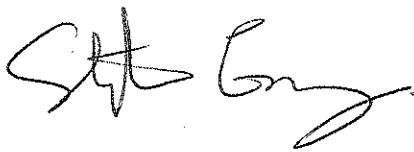
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LIMITED**

obtained up to the date of our auditor's report. However, future events or conditions may cause the group or the parent charitable company to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Stephen Emery ACA (Senior Statutory Auditor)
For and on behalf of
Houndiscombe Consultants Limited, Statutory Auditor
6 Houndiscombe Road
Plymouth
PL4 6HH

Date: 22/11/18

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2018

	Note	Restricted Funds 2018 £	Unrestricted Funds 2018 £	Total Funds 2018 £	Total Funds 2017 £
INCOME FROM:					
Donations and legacies	3	10,112	319,550	329,662	355,234
Charitable activities	4	796,982	186,214	983,196	827,414
Other trading activities	5	-	48,056	48,056	49,636
Investments		-	87	87	-
TOTAL INCOME		<u>807,094</u>	<u>553,907</u>	<u>1,361,001</u>	<u>1,232,284</u>
EXPENDITURE ON:					
Raising funds	6	-	73,581	73,581	76,595
Charitable activities	7	1,098,966	71,812	1,170,778	1,033,431
TOTAL EXPENDITURE		<u>1,098,966</u>	<u>145,393</u>	<u>1,244,359</u>	<u>1,110,026</u>
NET INCOME/(EXPENDITURE) BEFORE TRANSFERS		(291,872)	408,514	116,642	122,258
Transfer between funds	16	237,806	(237,806)	-	-
NET MOVEMENT IN FUNDS FOR THE YEAR		<u>(54,066)</u>	<u>170,708</u>	<u>116,642</u>	<u>122,258</u>
RECONCILIATION OF FUNDS					
Total funds brought forward	16	777,866	192,306	970,172	847,914
TOTAL FUNDS CARRIED FORWARD	16	<u>723,800</u>	<u>363,014</u>	<u>1,086,814</u>	<u>970,172</u>

All the above activities are derived from continuing activities.

All gains and losses recognised in the year are included above.

The notes on pages 17 to 30 form part of these financial statements

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)
REGISTERED NUMBER: 04687832

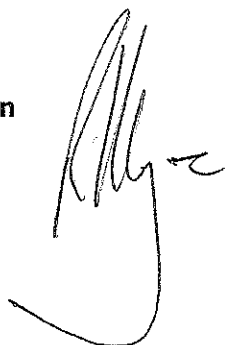
CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2018

	Note	£	2018 £	£	2017 £
FIXED ASSETS					
Tangible assets	11		823,249		840,802
CURRENT ASSETS					
Debtors	13	159,511		189,667	
Cash at bank and in hand		<u>292,206</u>		<u>28,714</u>	
		451,717		218,381	
CREDITORS: amounts falling due within one year	14	<u>(188,152)</u>		<u>(89,011)</u>	
NET CURRENT ASSETS			<u>263,565</u>		<u>129,370</u>
NET ASSETS			<u>1,086,814</u>		<u>970,172</u>
THE FUNDS OF THE CHARITY					
Restricted income funds	18		723,800		777,866
Unrestricted income funds	18		<u>363,014</u>		<u>192,306</u>
			<u>1,086,814</u>		<u>970,172</u>

The trustees have prepared group financial statements in accordance with section 398 of the Companies Act 2006 and section 138 of the Charities Act 2011. The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements were approved by the Trustees on 21/11/18 and signed on their behalf, by:

Mr R Morgan
Trustee



The notes on pages 17 to 30 form part of these financial statements.

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)
REGISTERED NUMBER: 04687832

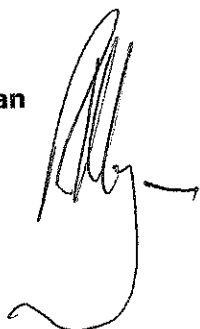
CHARITY BALANCE SHEET
AS AT 31 MARCH 2018

	Note	£	2018 £	£	2017 £
FIXED ASSETS					
Tangible assets	11		823,249		840,802
Investments	12		<u>2</u>		<u>2</u>
			823,251		840,804
CURRENT ASSETS					
Debtors	13	159,511		189,667	
Cash at bank and in hand		<u>290,958</u>		<u>26,059</u>	
		450,469		215,726	
CREDITORS: amounts falling due within one year	14	<u>(194,174)</u>		<u>(94,822)</u>	
NET CURRENT ASSETS			<u>256,295</u>		<u>120,904</u>
NET ASSETS			<u>1,079,546</u>		<u>961,708</u>
THE FUNDS OF THE CHARITY					
Restricted income funds			723,800		777,866
Unrestricted income funds			<u>355,746</u>		<u>183,842</u>
			<u>1,079,546</u>		<u>961,708</u>

The trustees have prepared group financial statements in accordance with section 398 of the Companies Act 2006 and section 138 of the Charities Act 2011. The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements were approved by the Trustees on 21/11/18 and signed on their behalf, by

Mr R Morgan
Trustee



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SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF CASHFLOW AND CONSOLIDATED STATEMENT OF CASHFLOW
AS AT 31 MARCH 2018

	Note	Group 2018 £	Group 2017 £	Charity 2018 £	Charity 2017 £
Cash used in operating activities	21	<u>279,846</u>	<u>9,296</u>	<u>281,253</u>	<u>11,198</u>
Cash flows from investing activities					
Interest income		87	-	87	
Purchase of tangible fixed assets		(16,441)	(22,931)	(16,441)	(23,473)
Cash used in investing activities		<u>(16,354)</u>	<u>(22,931)</u>	<u>(16,354)</u>	<u>(23,473)</u>
Increase (decrease) in cash and cash equivalents in the year		263,492	(13,635)	264,899	(12,275)
Cash and cash equivalents at the beginning of the year		28,714	42,349	26,059	38,334
Total cash and cash equivalents at the end of the year		<u>292,206</u>	<u>28,714</u>	<u>290,958</u>	<u>26,059</u>

The notes on pages 17 to 30 form part of these financial statements.

**SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

1. ACCOUNTING POLICIES

1.1 Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Shekinah Mission (Plymouth) Limited meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Preparation of the accounts on a going concern basis

The financial statements report a cash inflow for the group of £263,492. Free reserves for the group have increased from £192,306 to £363,014 during the year and the charity continues to work towards its free reserves policy of £400,000. Therefore, the Trustees believe there are no material uncertainties about the charity's ability to continue for the foreseeable future.

Basis of consolidation

The financial statements consolidate the results of the charity and its wholly owned subsidiary Shekinah Trading Limited on a line by line basis. A separate Statement of Financial Activities and Income and Expenditure Account for the charity has not been presented because the charity has taken advantage of the exemption afforded by section 408 of the Companies Act 2006.

1.2 Company status

The company, which was incorporated in the United Kingdom, is a company limited by guarantee and has no share capital. At 31 March 2018, there were 17 members of the Company (2017: 17). In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

1.3 Fund accounting

Unrestricted funds are general funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors and have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out below and movements are summarised in note 16.

Capital Items – Funding received for specific capital assets, which is charged with the depreciation of the assets so funded.

Day Centre – Multiple funding streams given or granted to deliver services from the Plymouth drop in centre such as information, advice and guidance, food and medical assistance.

Leonard Stocks Centre – Langley House Trust funding to provide 24-hour accommodation-based support for homeless people.

Training and Employability Programme – Multiple funding streams to deliver to vulnerable young people and adults a range of accredited vocational and pre-employment training and to provide links with potential employers.

**SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

Shekinah Grow – Multiple funding streams to provide social reintegration and an opportunity for vulnerable adults to realise their potential and raise personal aspirations through meaningful activities, learning and team work.

Make Amends – Funding to provide restorative justice to the Devon and Cornwall area.

Endeavour House – Multiple funding streams to provide a community hub in Torquay.

The Big Lottery – A grant received to reach communities in the Torbay area.

The Big Lottery – Sustainability Fund – A grant received to employ outside consultants to assist in producing a strategic plan for the charity.

1.4 Incoming resources

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

For pledges, entitlement is the earlier of the pledge being probable and measurable or the pledge being received.

Donated goods, facilities and services are recognised as income when the charity has control over them, any conditions associated with the donated item have been met, and the receipt of economic benefit can be measured reliably. In accordance with the Charities SORP (FRS102), the general volunteer time is not recognised please refer to the Trustees' annual report for more information about their contribution.

On receipt, donated goods, facilities and services are recognised on the basis of the value of the gift to the charity. This is the amount the charity would have been willing to pay to obtain the goods, services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

1.5 Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise of the costs of commercial trading including the charity shops, and the subsidiary company costs. These include the associated support costs.
- Expenditure on charitable activities comprise of all the direct costs and support associated with the provision of the services undertaken to further the purposes of the charity.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.6 Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include head office costs, finance, personnel, payroll and governance costs which supports the charity's activities. These costs have been disclosed separately in note 8 to the financial statements and have been allocated between the cost of raising funds and expenditure on charitable activities on the statement of financial activities.

1.7 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Land and buildings	-	2% straight line
Leasehold property	-	over the term of the lease
Plant and machinery	-	10-20% straight line
Motor vehicles	-	25% straight line
Fixtures and fittings	-	15-25% straight line
Computer equipment	-	25% straight line

1.8 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

1.9 Operating leases

Rentals under operating leases are charged to the statement of financial activities on a straight line basis over the lease term.

1.10 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any discounts due.

**SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

1.11 Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.12 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.13 Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.14 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.15 Pensions

The charity offers a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year. The contributions made for the accounting period was £5,541 (2017: £4,521).

1.16 Value Added Tax

As the group is VAT registered with partially exempt supplies for VAT purposes, Irrecoverable VAT has been included within the expenditure of Shekinah Mission, which contains all the exempt supplies.

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

2. FINANCIAL PERFORMANCE OF THE CHARITY

The consolidated statement of financial activities includes the results of the charity's wholly owned subsidiary which did not trade in the year.

The summary financial performance of the charity alone is:

	2018	2017
	£	£
Income	1,361,001	1,232,284
Expenditure	<u>(1,243,163)</u>	<u>(1,109,323)</u>
Net income	117,838	122,961
Total funds brought forward	961,708	838,747
Total funds carried forward	<u>1,079,546</u>	<u>961,708</u>
Represented by:		
Restricted funds	723,800	777,866
Unrestricted funds	355,746	183,842
	<u>1,079,546</u>	<u>961,708</u>

3. INCOME FROM DONATIONS AND LEGACIES

	2018	2017
	£	£
Donations	287,674	272,171
Legacies	41,988	83,063
	<u>329,662</u>	<u>355,234</u>

The income from donations and legacies was £329,662 (2017: £355,234) of which £319,550 was unrestricted (2017: £312,956) and £10,112 was restricted (2017: £42,278).

4. INCOME FROM CHARITABLE ACTIVITIES

	2018	2017
	£	£
Income generated by Drop in Centre	27,987	14,271
Income generated by Leonard Stocks Centre	354,497	299,264
Income generated by Training & Employability	189,716	263,298
Income generated by Shekinah Grow	52,349	54,493
Income generated by Endeavour House	159,641	100,162
Income generated by Make Amends	120,343	-
Income generated by other activities	78,663	95,926
	<u>983,196</u>	<u>827,414</u>

The total income from charitable activities was £983,196 (2017: £827,414) of which £186,214 was unrestricted (2017: £112,247) and £796,982 was restricted (2017: £715,167). The above figures do not reconcile with Note 16 as the totals included in this note include both income streams which are shown separately in Note 16.

Included in the above is £15,000 from The Leathersellers' Company Charitable Fund and £20,000 from the Masonic Charitable Foundation.

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

5. INCOME EARNED FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds 2018 £	Unrestricted Funds 2017 £
Income from Charity shops	48,056	49,636
Income from Trading subsidiary	-	-
	<u>48,056</u>	<u>49,636</u>

The wholly owned subsidiary Shekinah Trading Limited is incorporated in the United Kingdom (company number 04880413) and pays all of its profits to the charity under the gift aid scheme. The company receives income from the supply of Labour only services to the building trade.

A summary of its trading results is shown below:

	2018 £	2017 £
Turnover	-	-
Cost of sales and administration costs	(1,196)	(703)
Operating (loss)/profit	<u>(1,196)</u>	<u>(703)</u>

The assets and liabilities of the subsidiary were:

	2018 £	2017 £
Fixed assets	-	-
Current assets	8,476	9,666
Current liabilities	(1,208)	(1,200)
Total net assets	<u>7,268</u>	<u>8,466</u>
Aggregate share capital and reserves	<u>7,268</u>	<u>8,466</u>

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

6. ANALYSIS OF EXPENDITURE ON RAISING FUNDS

	2018	2017
	£	£
Advertising & PR	13,936	16,017
Trading subsidiary	1,196	703
Charity shops	58,449	59,875
	<u>73,581</u>	<u>76,595</u>

Shop expenses can be summarised as follows:

	5	2
Bags, hangers, labels, branding	24,267	34,358
Staff wages & salaries	-	14
Staff welfare	10,078	9,483
Rent	1,461	1,764
Property rates & council tax	46	240
Travel & subsistence	789	914
Electricity	29	28
Printing, postage & stationery	371	299
Subscriptions	621	557
Telephone	347	345
Insurance	508	616
Repairs & renewals	270	133
Cleaning & refuse disposal	64	252
Sundry expenses	1,925	202
Irrecoverable VAT	1,139	603
Governance costs (note 8)	16,529	10,065
Support costs (note 8)	<u>58,449</u>	<u>59,875</u>

The expenditure on raising funds was £73,581 (2017: £76,595) of which £73,581 was unrestricted (2017: £76,410) and £NIL was restricted (2017: £185).

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

7. ANALYSIS OF EXPENDITURE ON DIRECT CHARITABLE ACTIVITIES

	Drop in Centre	Leonard Stock Centre	Training & Employability	Shekinah Grow	Making Amends	Endeavour House	The Big Lottery	Total
	£	£	£	£	£	£	£	£
Food & materials	2,554	-	8,632	133	-	6	-	11,325
Advertising and PR	-	-	-	-	-	-	4,210	4,210
Staff wages & salaries	103,173	298,283	141,227	-	54,216	19,595	103,983	720,477
Staff welfare	381	2,181	1,048	-	2,736	100	1,622	8,068
Agency wages	-	100	2,090	-	3,652	-	-	5,842
Rent and rates	4,402	-	33,271	-	2,140	-	3,072	42,885
Light and heat	3,878	-	2,266	-	-	-	3,685	9,829
Motor expenses	-	-	2,929	-	-	-	62	2,991
Travel & subsistence	512	2,923	3,110	-	6,087	-	2,438	15,070
Print, post & stationery	318	534	2,177	-	1,062	-	859	4,950
Subscriptions	411	-	-	-	-	-	-	411
Telephone	491	548	1,967	-	1,858	-	2,341	7,205
Insurance	3,777	608	1,118	-	-	-	2,514	8,017
Hire equipment	-	-	2,069	-	-	-	5,000	7,069
Repairs & renewals	1,502	7,860	3,358	-	86	-	3,326	16,132
Cleaning & refuse disposal	2,882	1,631	2,754	-	-	-	1,714	8,981
Sundry expenses	21	134	27	-	-	27	-	209
Depreciation	11,308	57	2,845	4,504	528	7,883	-	27,125
Client's materials and other costs	11	3,643	13,360	762	138	2,851	-	20,765
Irrecoverable VAT	7,866	4,102	8,860	1,374	1,174	905	8,855	33,136
Donated goods	9,606	202	303	-	-	-	-	10,111
Direct costs	153,093	322,806	233,411	6,773	73,677	31,367	143,681	964,808
Governance costs (note 8)	2,278	4,557	4,557	1,139	4,557	2,278	29,382	48,748
Support costs (note 8)	37,173	18,652	54,137	11,798	10,085	25,377	-	157,222
	<u>192,544</u>	<u>346,015</u>	<u>292,105</u>	<u>19,710</u>	<u>88,319</u>	<u>59,022</u>	<u>173,063</u>	<u>1,170,778</u>

The expenditure on direct charitable activities was £1,170,778 (2017: £1,033,431) of which £71,812 was unrestricted (2017: £11,450) and £1,098,966 was restricted (2017: £1,021,981).

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

8. ANALYSIS OF GOVERNANCE AND SUPPORT COSTS

The charity initially identifies the cost of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned on the time spent on each of the key charitable activities undertaken in the year.

	General Support	Governance	Total
	£	£	£
Advertising & PR	-	-	-
Staff wages & salaries	138,612	8,762	147,374
Staff welfare	5,214	340	5,554
Rent & rates	660	73	733
Light & heat	979	109	1,088
Travel & subsistence	5,672	307	5,979
Print, post & stationery	1,872	159	2,031
Subscriptions	554	57	611
Telephone	3,144	349	3,493
Legal fees	57	6	63
Professional fees	900	100	1,000
Audit & accountancy	-	7,671	7,671
Insurance	2,120	235	2,355
Repairs & renewals	3,607	396	4,003
Cleaning & refuse disposal	2,167	241	2,408
Bank charges	-	-	-
Sundry expenses	7	-	7
Non-recoverable VAT	2,004	223	2,227
Depreciation	6,182	687	6,869
Interest	-	790	790
	<u>173,751</u>	<u>20,505</u>	<u>194,256</u>
Consultancy fees	-	29,382	29,382
	<u>173,751</u>	<u>49,887</u>	<u>223,638</u>
Included within:			
Raising funds (Note 6)	16,529	1,139	17,668
Charitable activities (Note 7)	<u>157,222</u>	<u>48,748</u>	<u>205,970</u>
	<u>173,751</u>	<u>49,887</u>	<u>223,638</u>

During 2017 a grant was received from the big lottery to employ outside consultants to assist in producing a strategic plan for the charity, the amount expended in the current year is shown under consultancy fees.

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

9. NET INCOME/EXPENDITURE

This is stated after charging:	2018	2017
	£	£
Depreciation of tangible fixed assets:		
- Owned by the charitable group	33,994	34,061
Loss/(Profit) on disposal of fixed assets	-	-
Auditors' remuneration (group) - audit	5,140	4,985
- other	2,531	1,115
Pension costs	<u>5,541</u>	<u>4,521</u>

During the year, no Trustees received any remuneration or incurred expenses (2017: £Nil). During the year, one Trustee was provided with a mobile phone; a contribution of £90 up until the Trustee's resignation (2017: £180) was received towards this cost. It is not possible to quantify the actual cost to the charity, as the phone is supplied as part of a multi user contract.

10. STAFF COSTS

Staff costs were as follows:	2018	2017
	£	£
Wages and salaries	828,961	743,813
Social security costs	59,471	53,726
Other pension costs	<u>5,541</u>	<u>4,521</u>
	<u>893,973</u>	<u>802,060</u>

The total employee benefits of the key management personnel of the charity and group was £159,278 (2017: £155,667).

The average monthly number of employees during the year was as follows:

	2018	2017
	No.	No.
Management and administration of the charity	6	6
Charitable activities	50	45
Subsidiary company	<u>-</u>	<u>-</u>
	<u>56</u>	<u>51</u>

No employee received remuneration amounting to more than £60,000 in either year.

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

11. TANGIBLE FIXED ASSETS

	Freehold Land and Buildings £	Leasehold Land and Buildings £	Plant and Machinery £	Motor Vehicles £	Total £
GROUP COST					
At 1 April 2017	968,207	7,486	80,942	1,370	1,058,005
Additions	600	-	10,408	5,433	16,441
Disposals	-	-	-	-	-
At 31 March 2018	<u>968,807</u>	<u>7,486</u>	<u>91,350</u>	<u>6,803</u>	<u>1,074,446</u>
DEPRECIATION					
At 1 April 2017	183,959	407	31,980	857	217,203
Charge for the year	19,376	2,495	11,641	482	33,994
On disposals	-	-	-	-	-
At 31 March 2018	<u>203,335</u>	<u>2,902</u>	<u>43,621</u>	<u>1,339</u>	<u>251,197</u>
NET BOOK VALUE					
At 31 March 2018	<u>765,472</u>	<u>4,584</u>	<u>47,729</u>	<u>5,464</u>	<u>823,249</u>
At 31 March 2017	<u>784,248</u>	<u>7,079</u>	<u>48,962</u>	<u>513</u>	<u>840,802</u>
	Freehold Land and Buildings £	Leasehold Land and Buildings £	Plant and Machinery £	Motor Vehicles £	Total £
CHARITY COST					
At 1 April 2017	968,207	7,486	80,942	1,370	1,058,005
Additions	600	-	10,408	5,433	16,441
Disposals	-	-	-	-	-
At 31 March 2018	<u>968,807</u>	<u>7,486</u>	<u>91,350</u>	<u>6,803</u>	<u>1,074,446</u>
DEPRECIATION					
At 1 April 2017	183,959	407	31,980	857	217,203
Charge for the year	19,376	2,495	11,641	482	33,994
On disposals	-	-	-	-	-
At 31 March 2018	<u>203,335</u>	<u>2,902</u>	<u>43,621</u>	<u>1,339</u>	<u>251,197</u>
NET BOOK VALUE					
At 31 March 2018	<u>765,472</u>	<u>4,584</u>	<u>47,729</u>	<u>5,464</u>	<u>823,249</u>
At 31 March 2017	<u>784,248</u>	<u>7,079</u>	<u>48,962</u>	<u>513</u>	<u>840,802</u>

Included within the Freehold Land and buildings net book value is £554,081 for the charity's Head Office. This property was formally valued in April 2014. The market value was considered to be £175,000. Given the present uncertainty surrounding redevelopment plans for the local area this would substantially positively impact any valuation and therefore the Trustees feel the basis of cost minus depreciation is justified.

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

12. INVESTMENTS

The charity holds 2 shares of £1 each in its wholly owned trading subsidiary company Shekinah Trading Limited which is incorporated in the United Kingdom. These are the only shares allotted, called up and fully paid. The activities and results of this company are summarised in note 5.

13. DEBTORS

	GROUP		CHARITY	
	2018	2017	2018	2017
	£	£	£	£
Trade debtors	68,003	81,555	68,003	81,555
Other debtors	63,167	104,746	63,167	104,746
Prepayments and accrued income	28,341	3,366	28,341	3,366
	<u>159,511</u>	<u>189,667</u>	<u>159,511</u>	<u>189,667</u>

14. CREDITORS:

Amounts falling due within one year

	GROUP		CHARITY	
	2018	2017	2018	2017
	£	£	£	£
Trade creditors	16,917	13,120	16,911	13,120
Amounts owed to group undertaking	-	-	7,228	7,011
Social security and other taxes	43,244	17,429	43,244	17,429
Other creditors	7,927	3,971	7,927	3,971
Accruals and deferred income	120,064	54,491	118,864	53,291
	<u>188,152</u>	<u>89,011</u>	<u>194,174</u>	<u>94,822</u>

15. DEFERRED INCOME

Deferred income comprises amounts received for performance related charitable activities that had not been fulfilled at the year end.

	GROUP	CHARITY
	£	£
Balance as at 1 April 2017	39,751	39,751
Amount released to income earned from charitable activities	(473,648)	(473,648)
Amount deferred in the year	516,616	516,616
Balance at 31 March 2018	<u>82,719</u>	<u>82,719</u>

SHEKINAH MISSION (PLYMOUTH) LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

16. CONSOLIDATED STATEMENT OF FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Carried Forward £
UNRESTRICTED FUNDS					
Unrestricted funds	184,478	553,907	(144,197)	(237,806)	356,382
Trading capital funds	7,828	-	(1,196)	-	6,632
	<u>192,306</u>	<u>553,907</u>	<u>(145,393)</u>	<u>(237,806)</u>	<u>363,014</u>
RESTRICTED FUNDS					
Capital items	713,456	-	(14,338)	-	699,118
Day Centre	-	29,606	(175,928)	146,322	-
Shekinah Grow	-	-	(18,572)	18,572	-
Training & employability programme	-	172,123	(235,101)	62,978	-
Leonard Stocks Centre	-	319,179	(341,459)	22,280	-
Make Amends	-	120,343	(83,761)	(36,582)	-
The Big Lottery	7,676	124,940	(135,011)	2,395	-
The Big Lottery – Sustainability Fund	38,052	-	(38,052)	-	-
Endeavour House	-	34,903	(56,744)	21,841	-
Other restricted funds	18,682	6,000	-	-	24,682
	<u>777,866</u>	<u>807,094</u>	<u>(1,098,966)</u>	<u>237,806</u>	<u>723,800</u>
Total of funds	<u>970,172</u>	<u>1,361,001</u>	<u>(1,244,359)</u>	<u>-</u>	<u>1,086,814</u>

Transfers from restricted funds to unrestricted funds occur once a contract has been completed and overheads awarded on such contracts can be utilised with no restrictions by the charity.

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted Funds 2018 £	Unrestricted Funds 2018 £	Total Funds 2018 £	Total Funds 2017 £
Tangible fixed assets	699,119	124,130	823,249	840,802
Current assets	107,400	344,317	451,717	218,381
Creditors due within one year	(82,719)	(105,433)	(188,152)	(89,011)
	<u>723,800</u>	<u>363,014</u>	<u>1,086,814</u>	<u>970,172</u>

18. OPERATING LEASE COMMITMENTS

At 31 March 2018 the Group and Charity had annual commitments under non-cancellable operating leases as follows:

	Land and buildings 2018	2017	Other 2018	2017
GROUP				
EXPIRY DATE:				
Within 1 year	26,500	-	5,692	-
Between 2 and 5 years	39,667	79,300	10,465	12,234
After more than 5 years	-	-	-	-

SHEKINAH MISSION (PLYMOUTH) LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

19. RELATED PARTY TRANSACTIONS

Shekinah Mission (Plymouth) Limited is the parent company of Shekinah Trading Limited.

At the year end the charity owed the subsidiary company £7,228 (2017: £7,011). This amount is repayable on demand and no interest is charged on the outstanding balance.

During the year the charity made sales of £1,100 (2017: £13,339) to On Course South West CIC, a company in which Mr J Hamblin and Mr S Withers (key management personnel of Shekinah Mission (Plymouth) Limited) were directors. In addition the company made purchases of £853 (2017: £92) from On Course South West CIC. At the year end Shekinah Mission (Plymouth) Limited was owed £100 (2017: £1,600) from On Course South West CIC.

During the year £2,255 was donated to the charity by its trustees and senior management team.

20. CONTROL

The charitable company is controlled by the Board of Trustees and Directors.

21. RECONCILIATION OF NET MOVEMENTS IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Group 2018 £	Group 2017 £	Charity 2018 £	Charity 2017 £
Net movement in funds	116,642	122,258	117,838	122,961
Add back depreciation charge	33,994	34,061	33,994	34,026
Less interest received	(87)	-	(87)	-
Decrease / (increase) in debtors	30,156	(123,729)	30,156	(123,729)
Increase / (decrease) in creditors	99,141	(23,294)	99,352	(22,060)
Net cash used in operating activities	<u>279,846</u>	<u>9,296</u>	<u>281,253</u>	<u>11,198</u>