

SHEKINAH MISSION (PLYMOUTH) LIMITED

Job Advertisement

An exciting opportunity has arisen with Shekinah to join our team. This is a fantastic opportunity to utilise your skills and experience to really make a difference to peoples' lives.

About Shekinah

Shekinah has been in operation since 1992, and has acquired both a local and national reputation for the excellence of its work, and for the non-threatening, non-bureaucratic and supportive environment it has created for its' clients. The services of Shekinah are open to all, irrespective of their race, age, religion, sexuality, gender, addictions, criminal record, ability or disability.

Shekinah provides opportunities for people who are experiencing all forms of homelessness and other challenges they maybe currently facing. A passionate and dedicated team of staff and volunteers work tirelessly ensuring that people in crisis are given a variety of opportunities to reach a secure and contented life.

Although all forms of homelessness are at the core of Shekinah's work, there is an increasing demand from those people with other personal challenges. Working with key strategic partners, Shekinah helps people access support to help move away from the streets, address their health issues, learn new skills via our training centre and receive help in finding work with the support of the local business community.

We see the person first, so we can work together to enable them to be the person they want to be. To be a voice for individuals with multiple and complex needs. We will achieve this by listening to what they tell us, advocating for what they need and supporting the changes that deliver that.

To learn more about Shekinah, please visit our website at:

www.shekinah.co.uk

About the role

For information about the role, please see the attached job description / role profile.

This post is subject to a DBS Check.

Application process

To apply, please send your CV and expression of interest to Peter Woad, Human Resources Manager at Shekinah, Bath Street, Plymouth, PL1 3LT or e-mail peter.woad@shekinah.co.uk

Your expression of interest must not exceed 2 pages and should cover the following points:

- Why you want this opportunity
- Past experience in related positions and what you can bring to this post
- Knowledge of basic skills needed for the job
- Attention to how you meet the person criteria detailed in the job description
- Identifying the learning and development you need to thrive in the post

JOB DESCRIPTION



Title of Post:	Support Worker
Responsible to:	Team Leader
Location:	Leonard Stocks Centre
Hours:	32 hrs pw plus sleepovers
Salary:	£10.00 ph plus on call / sleepover allowance

PURPOSE OF YOUR JOB

- Provide practical support to the people using Shekinah's services to maximise their individual potential.
- Support people to make a positive contribution in their community and advocate for their rights as a citizen.
- To provide intensive personalised support and case management to people.

PRINCIPAL ACCOUNTABILITIES

1. Act as a role model in all you do and represent the organisation professionally and positively in accordance with our behaviours and values.
2. To work with people using Shekinah services in producing person centred plans and ensuring that case reviews are carried out, that shared support plans are implemented, and adequate case records are maintained.
3. Ensure that all welfare benefits to which people are entitled are applied for and remain in payment as relevant.
4. Ensure that all personal contributions due from allocated clients are collected regularly.
5. Using asset-based conversations to help people to identify goals and aspirations and assist them to achieve their objectives.
6. Provide advice and structured practical support across a range of issues including but not limited to: Housing; resettlement; health; safety; substance use; mental health; offending; wellbeing; and welfare benefits.
7. Ensure that the personal environment of key clients is maintained to an acceptable standard.
8. Develop close links with the local community, promoting a greater understanding of people with support needs whilst promoting equality, diversity, accessibility, and inclusion.
9. Accompany and provide support to people where possible on appointments to other services i.e. doctors, counsellors, court etc.
10. Promote and encourage peer involvement within the service and organisation.
11. Ensure people using Shekinah services are referred to the appropriate continuing support and assist individuals to access and utilise these resources.

12. Work within relevant Health and Safety guidelines to maximise the safety of people using Shekinah services, staff and visitors.
13. To develop professionally and to identify opportunities to improve the level of service Shekinah offers to the people using our services.
14. Utilise knowledge skills and experience to recognise difficult or challenging situations and use appropriate communication skills to influence the person's behaviour.
15. Liaise with external agencies as appropriate, particularly with housing providers and Local Authorities in relation to allocation of independent accommodation.
16. Ensure that people using Shekinah services are supported to link effectively with local Peer Advice Services and local Floating Support or similar community provision.
17. Follow all policies and procedures and in particular those in respect of Risk Assessment and Safety Planning, Professional Boundaries and Lone Working, Safeguarding Adults and Safeguarding Children and other good practice guidelines or legislative requirements as required.
18. Any other reasonable duties required of you in your role as required

This job description covers the current range of duties and will be reviewed from time to time. It is Shekinah's aim to reach agreement on changes, but if agreement is not possible, Shekinah reserves the right to change this job description.

REHABILITATION OF OFFENDERS ACT 1974

Because of the nature of the work involved in this post, this post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. It is a condition of employment that all convictions are disclosed in advance.

PERSONAL QUALITIES

- A non-judgemental approach to working with everyone accessing the service.
- Empathy towards the client group that accesses Shekinah.
- Ability to self-motivate and use own professional judgement in developing working activity.
- Ability to be responsive and flexible in approach to work, as well as adaptable to change when necessary.
- Make a positive contribution to effective team working.
- Ability to use IT.
- Must have a proactive and positive attitude.
- Must be organised and motivated.
- Ability to manage own workload in order to fulfil outcomes.