



01803 222033

Please e-mail this referral to:
makeamends@shekinah.co.uk

Restorative Justice Agency Referral Form

Nature of referral: Criminal Justice [] Children's Services [] Voluntary/Community []
School [] Self [] Other []

Referrer contact information	Date:	
Name:		
Organisation:		
Contact Number:		
Contact E-mail		

Person Harmed			
Name:		Date of Birth:	
Address:			
Main contact No:		Email Address:	
Safe contact details (if different, e.g. alternative phone, contact by text message, parent/guardian):			
Does this person have a Social Worker? (please provide details)			
What would this person like to achieve / see as an acceptable outcome?			
Is there a preference of gender for the practitioners? YES [] NO [] STATE: []			
HAS CONSENT TO SHARE INFORMATION BEEN GIVEN: YES [] NO [] <i>*If No we may not be able to proceed with the referral</i>			

Person taking Responsibility for Harm			
Name:		Date of Birth:	
Address:			
Main contact No:		Email Address:	
Safe contact details (if different, e.g. alternative phone, contact by text message, parent/guardian):			
Does this person have a Social Worker? (please provide details)			
Is this person subject to MAPPA/MARAC/PPO? (please indicate which)			
Any license conditions/ restraining orders/ non-molestation orders?			
Is a full risk assessment required for this person?			
What would this person like to achieve / see as an acceptable outcome?			
Is there a preference of gender for the practitioners? YES [] NO [] STATE: []			
HAS CONSENT TO SHARE INFORMATION BEEN GIVEN: YES [] NO []			
*If No we may not be able to proceed with the referral			

Main Details of harm caused			
Crime Number (if applicable):		Date occurred:	
Specific Incident or nature of offence			
Brief description of what happened inc harm/damage caused:			

Please make us aware if you have considered something that might pose an impact or risk to the RJ process, for example: relationship of the Harmed and Harmer, previous or current involvement in criminal justice or RJ processes, recorded crimes and behaviour that has not resulted in police action or disposal but that indicates a pattern of behaviour that we might need to be aware of for safeguarding purposes. You do not need to write the details here, and you should take care concerning what can be shared under your confidentiality policy, but your reflections can help inform our risk assessment activities. Alternatively, please confirm you are not aware of any related information that may impact the RJ process. *	
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Notes on completion

You **must** have consent from the children and parent/guardian and accountability from the person causing harm.

N.B. Sensitive and Complex cases will be subject to a multi-agency meeting.